



## School Registration Form

### Registration Fee

Prior to entry a registration is required of R550 if the child attends on a full time basis and R275 if on a part time basis.

The parent/guardian's attention is drawn to the terms and conditions overleaf.

### For Office Use Only

Customer code:

Registration Fee Paid:

Date:

I would like my child to start day school on: DD / MM / YYYY

### Child's Details

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Sex  Boy  Girl

### Parents Details

_____	_____	_____	_____
Mom's Name		Dad's Name	
_____	_____	_____	_____
Date of Birth		Date of Birth	
_____	_____	_____	_____
E-mail Address		E-mail Address	
_____	_____	_____	_____
Residential Address		Residential Address	
_____	_____	_____	_____
Town, Postcode		Town, Postcode	
( ) _____	( ) _____	( ) _____	( ) _____
Home Phone	Work Phone	Home Phone	Work Phone
( ) _____	_____	( ) _____	_____
Cell Number		Cell Number	
_____	_____	_____	_____
Work Address		Work Address	
_____	_____	_____	_____
Town, Postcode		Town, Postcode	

#### Contact Us

Tel: 031 708 1547  
 Cell: 072 774 8549  
 E-mail: [placements@supernanny.co.za](mailto:placements@supernanny.co.za)  
 Website: [www.supernanny.co.za](http://www.supernanny.co.za)

#### Postal Address

P.O.Box 1865  
 Pinetown  
 Kwa-Zulu Natal  
 3600

#### School Address

22 Clendinning Road  
 Pinetown  
 Kwa-Zulu Natal  
 3610



## Alternative Emergency Contacts

Primary Emergency Contact	Secondary Emergency Contact
Relationship to Child	Relationship to Child
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%; border-bottom: 1px solid black; padding: 5px;">(    )</div> <div style="width: 45%; border-bottom: 1px solid black; padding: 5px;">(    )</div> </div> <div style="display: flex; justify-content: space-between; font-size: small;"> <span>Home Phone</span> <span>Work Phone</span> </div>	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%; border-bottom: 1px solid black; padding: 5px;">(    )</div> <div style="width: 45%; border-bottom: 1px solid black; padding: 5px;">(    )</div> </div> <div style="display: flex; justify-content: space-between; font-size: small;"> <span>Home Phone</span> <span>Work Phone</span> </div>
(    )	(    )
Cell Number	Cell Number
Address	Address
Town, Postcode	Town, Postcode

## Medical Information

Medical Aid Name & Number	
Doctor's Name	Phone Number
Address of Doctor	Town, Postcode
Allergies/Special Health Considerations	

## Attendance Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					
Full Day					

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## Indemnity

Best attention will be given at all times to ensure your child's safety; however, Teddy Bear's Picnic, the owner or its staff cannot be held responsible for any accidents occurring on the school premises.

Please tick this box if you would like to have access to our website.

Please tick this box if you grant us your approval to upload and display photo's of your child on our website.

**Note: This registration form incorporates the terms and conditions overleaf. Upon signing this form the parents are deemed to have read, understood and agreed the same.**

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Parent's/Guardian's Signature

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Date

### **ARRIVAL AND DEPARTURE**

Children are personally received from 06:30 and must be collected by 17:30 after which a babysitting fee of R15 per hour or part thereof is payable, unless prior arrangements have been made. They must be handed over to the owner or one of her assistants and not be left unattended at the gate. Children are not sent to waiting cars but must be collected personally by their parents, or the school must be notified if alternate arrangements have been made regarding collection of the child. In this case the person must be able to identify him/herself or else the child will not be handed over.

### **REFRESHMENTS AND SNACKS**

Unless advised, parents are requested **not** to send snacks of any kind for their child. Sweets, cakes, etc are only allowed for special occasions such as birthday parties, etc.

There is a tuck shop facility on a Friday however.

### **SPECIAL NEEDS**

If a child has special needs e.g. special diet, kindly advise the school in writing to ensure that these needs can be met.

### **NOTICE OF ABSENCE**

Parents must please advise the school if their child is ill or going on holiday. A child with an infectious or contagious illness must be kept home for the stipulated period. Any medicine that is to be administered to a child must be handed to the owner and signed for in the medicine register.

School fees are still payable should you be going on holiday.

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## **FEES**

Fees will be reviewed annually in January. Fees are expected whether or not your child attends school. Fees are payable in advance, and must be paid by the last working day of the month into the school's bank account unless prior arrangements have been made with the owner. A registration fee of half of one month's fees is required (non refundable) and a late payment fee of R100 is payable for fees not received by the due date.

We have published our enrollment fees on our website at [www.supernanny.co.za](http://www.supernanny.co.za) or pickup your copy at the school.

## **NOTICE**

One calendar months notice is required (in writing) in the event of the child being removed from the school, or one month's fees in lieu of notice (*permanents only*).

## **PUBLIC HOLIDAYS**

Teddy Bear's Picnic closes on all official public holidays only, but is open for the rest of the year unless otherwise advised.

## **BANKING DETAILS**

ABSA BANK : PINETOWN 505626  
ACCOUNT : TEDDY BEAR'S PICNIC  
ACCOUNT NO : 4059395850

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